

TRUST ASSESSMENT OF RISKS ASSOCIATED WITH STUDENT ACTIVITIES

Risks	Overall Trust Requirement	Individual Placement Responsibility
Students in a physical environment with risks associated with being in that environment (e.g. fire / COSHH)	Trust will ensure that placements will abide by Trust regulations for assessment of these risks and that the Health and Safety Policy and subsequent assessments include students	Placement area will ensure that all students complete and induction which requires that they have been informed of the relevant policies
Students need to be able to access the internet and Intranet to be able to view the relevant up-to-date Health and Safety Policy	Trust will ensure that there is a system in place that offers students the opportunity to access the internet and Intranet	Placement area will check that students have got access to the internet and Intranet whilst on placement and can demonstrate that they have discussed relevant policies with the student
Students need to abide by relevant clinical policies to maintain the safety of both themselves, patients and colleagues (e.g. Lone Working Policy)	Trust will ensure that there is a system in place that offers the opportunity to access the internet and Intranet and can demonstrate that key clinical risks are discussed within induction and throughout the placement as appropriate	Placement area will check that students have got access to the internet and Intranet whilst on placement and can demonstrate that they have discussed relevant policies with the student
Students in the later stages of training may need to provide evidence of achieving learning outcomes with more indirect supervision	Trust will ensure that there is a process in place for mentors and students to follow in order to identify and minimise any risks associated with indirect supervision	Placement mentors / practice educators will follow process at any point where students require more indirect supervision to meet their learning outcomes
Students need to be able to escalate concerns that they identify in practice	Trust will ensure that there is a process in place to escalate concerns	Placements will ensure students / mentors are aware of and have access to the process available via the Student Placement Policy
Trust needs to ensure that incidents involving students are logged, reviewed and any necessary actions are taken to address issues identified and informing the Educational Commissioning Manager for HEE within five days	Trust will ensure there is a process in place to identify incidents which involve students, linking in PLFs with this information and formally addressing any issues which arise from analysis of the incidents	Placement mentors / practice educators will fill in the relevant incident forms, identifying student involvement when students have been involved

INFORMATION FOR ADDITION TO INDIVIDUAL PLACEMENT PROFILES

There is a Health and Safety Policy	Policy Ref. P036
The staff are aware of the Health and Safety Policy and it is accessible	Responsibilities for ensuring staff are aware of the Health and Safety Policy are laid out within the Health and Safety Policy and are highlighted within the induction that takes place at the start of each student placement
The placement provides all necessary equipment to maintain safety (e.g. infection control)	Health and Safety Policy required this to be the case and placement areas are audited on a yearly basis
The placement has carried out a risk assessment of the kind of activities in the environment that will be faced by the student	Students are included within the risk assessments identified under the health and safety requirements of the Trust. All student activity will take place under the supervision of qualified staff. Humber Trust provides guidance on situations where student supervision for students nearing the end of their training becomes more indirect
The student induction provides information and guidance on the health and safety measures	Trust has a Student Placement Policy, Policy Ref. P178 which includes student induction, highlighting Health and Safety Policy and key policies around health and safety measures
The placement informs the student of all emergency procedures and who the health and safety supervisor is	Student induction is in place for all pre-registration students on placement within Humber Trust which highlights this requirement and identifies that this has taken place
The student is informed where to go for first aid and what the health and safety reporting procedure is	Student induction is in place for all pre-registration students on placement within Humber Trust which highlights this requirement and identifies that this has taken place
The student is provided with necessary guidance to ensure that they can conduct proposed activities on the placement safely	Student induction is in place for all pre-registration students on placement within Humber Trust which highlights this requirements and identifies that this has taken place
The placement ensure that the student is made fully aware of safety requirements and specific dangers (e.g. relating to chemicals, machinery, ionisation or gases) are pointed out to the student on induction	Student induction is in place for all pre-registration students on placement within Humber Trust which highlights this requirements and identifies that this has taken place
There is a system in place where all accidents involved a student on placement are reported to the university	Incidents which involve students will be logged on Datix forms and this information will be passed to the learning team and report to the university as appropriate

<p>There is a system in place where students with additional needs (i.e. pregnancy, disability or allergy) can discuss and agree on an appropriate risk assessment with the placement's equal opportunity policy guidelines <i>It is the student's responsibility to inform the placement of any additional needs</i></p>	<p>Student induction is in place for all pre-registration students on placement within Humber Trust which highlights that the student has an opportunity to discuss any additional needs and identifies that this has taken place</p>
<p>Risks specifically associated with students in this placement area and measures taken to reduce risks</p>	